

## - KENTFIELD SCHOOL DISTRICT - SAFETY COMMITTEE - AGENDA & NOTES

Sept 13, 2021  
10:00am - 11:00am  
Join Zoom Meeting [Link](https://kentfieldschools.zoom.us/j/7463150765)  
<https://kentfieldschools.zoom.us/j/7463150765>  
Meeting ID: 746 315 0765  
One tap mobile +16699009128,,7463150765# US (San Jose)

### Committee Members

Heather McPhail Sridharan, Board Member Davina Goldwasser, Board Member Paul Miller, Director of Maintenance/Facilities Wendy Holmes, Assistant Principal Kristine Duran, Asst. Principal/Teacher Dave Glenn, Kentfield Fire Raquel Rose, Superintendent Larry Pasero, Kentfield Fire	Laurel Yrun, School Nurse Lynn Bartha, Bacich Administrative Assistant Lisa Sandberg, Kent Administrative Assistant Tory Grigg, Kent School Site Council & kik Rep Analynn Chargualaf-Peluso, Parent Adrienne Brown, Parent Scott Hershman, Parent Sara Szkola, Parent
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#### **PURPOSE:**

To advise the Board and staff on topics related to but not limited to disaster preparedness, emergency drills, crisis response, injury and Illness Prevention Program, review of the [Comprehensive School Safety Plan](#), collaboration with public safety officials, assessment adequacy of safety features and facilities.

TIME	Topic
10:00am	<b>Welcome</b> <ul style="list-style-type: none"> <li>● Purpose of the committee reviewed</li> <li>● Introductions of team members</li> </ul>
10:05 am	<b>Public Health &amp; School Operations Update</b> - Raquel & Laurel <ul style="list-style-type: none"> <li>● District COVID Dashboard on KSD website updated regularly</li> <li>● KSD continues to follow the guidance of Public Health, which includes following the updated decision tree</li> <li>● Marin County initiating pilot program with COVID tests provided to families to test when symptoms arise</li> <li>● Site COVID testing is on hold until KSD sites receive certification</li> <li>● Students who are close contacts to COVID + cases due to in-school transmission are required to engage in modified quarantine - can attend school, but no extra curricular activities</li> <li>● Students who have exposure outside of school, total quarantine is required</li> </ul>

10:20 am	<p><b>COVID Mitigation Strategies (In-class and Lunchtime) - Wendy, Kristine &amp; Laurel</b></p> <ul style="list-style-type: none"> <li>● Focus on masking, hand hygiene, and maximizing distancing while students eat lunch (limited seating at lunch tables)</li> <li>● Students and staff responsible for own health screenings</li> <li>● Staff and age-eligible students encouraged to receive vaccination (98% of staff vaccinated); essential volunteers at sites required to be vaccinated</li> <li>● For facilities, emphasis on intensified daily cleaning and sanitization, along with ventilation and air filtration</li> </ul>
10:30 am	<p><b>Facilities Updates &amp; Emergency Planning - Raquel &amp; Paul</b></p> <p>→ Information Related to Preparedness for PSPS and/or Emergency Situations</p> <ul style="list-style-type: none"> <li>● Key items purchased in the event of power outages:</li> <li>● Battery packs to provide essential power to schools for 5 days</li> <li>● Lighting for spaces without windows (e.g., bathrooms)</li> <li>● Walkie talkies for all staff in the case that classroom phones not functioning</li> <li>● For emergency preparedness supplies, food/water supply at sites will not expire until 2023. Other emergency supplies, such batteries and medical materials should be inventoried and determined if any replacements need to be purchased</li> </ul>
10:45 am	<p><b>Emergency Preparedness - Wendy &amp; Kristine</b></p> <p>→ Safety Drills</p> <p>→ Site Emergency Preparedness Plans</p> <p>→ Preparing for Tag &amp; Ticket Student Release Process</p> <ul style="list-style-type: none"> <li>● CPR certification training provided to 25 staff across the two sites, and all staff staff participated in CPR/Stop the Bleed first aid training</li> <li>● Emergency Preparedness Plans for Bacich and Kent have been updated for this school, including members of safety teams and updated Tag &amp; Ticket student release process. Plans to be shared with staff, and each safety team prepped on their respective responsibilities.</li> <li>● Emergency drills (i.e., fire, earthquake, and lockdown) for the school year set for sites. Kent held its first fire drill early this month, and Bacich to hold first drill before the end of September. Both sites will be holding an earthquake drill in mid-October for the Great Shake Out.</li> <li>● Both sites are implementing the Tag &amp; Ticket student release process this year in the event of a school-wide evacuation. Materials are being gathered for the different components of Tag &amp; Ticket system, and parent volunteers are being organized to help assemble everything.</li> </ul>
10:55 am	<p><b>Closure - Next Steps</b></p> <p>→ Meeting Dates: Sept. 13, Dec. 13, Feb. 7 &amp; May 9 (Next Meeting Time TBD)</p> <ul style="list-style-type: none"> <li>● To avoid times when staff members need to assist with recess supervision, future meetings will be held at 9:00am</li> <li>● KSD's current School Resource Officer (Braeden Ross) will be invited to upcoming meetings</li> <li>● Next Safety Committee meeting: December 13, 9:00-10:00am</li> </ul>

