

- KENTFIELD SCHOOL DISTRICT - SAFETY COMMITTEE AGENDA

Sept 12, 2022
9:00am - 10:00am
Join Zoom Meeting [Link](https://kentfieldschools.zoom.us/j/7463150765)
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Meeting ID: 746 315 0765
One tap mobile
+16699009128,,7463150765# US (San Jose)

Committee Members

Ramiro Alvitez, Director of Maintenance/Facilities
Lynn Bartha, Bacich Administrative Assistant
Meredith Brewer, Parent
Analynn Chargualaf-Peluso, Parent
Dave Glenn, Kentfield Fire
Jody Gustke, Kent Administrative Assistant
Scott Hershman, Kent Site Council Rep
Wendy Holmes, Kent Assistant Principal

Heather McPhail Sridharan, Board Member
Larry Pasero, Kentfield Fire
Raquel Rose, Superintendent
Braden Ross, Marin County Sheriff Department
Ann-Marie Skaggs, Bacich Assistant Principal
Sara Szkola, Parent
Laurel Yrun, Bacich & Kent School Nurse

PURPOSE:

To advise the Board and staff on topics related to but not limited to disaster preparedness, emergency drills, crisis response, injury and illness prevention program, review of the [Comprehensive School Safety Plan](#), collaboration with public safety officials, assessment adequacy of safety features and facilities.

TIME	Topic
9:00 am	Welcome, Introductions & Committee Purpose - Wendy & Ann-Marie
9:10 am	<p>Emergency Preparedness - Wendy & Ann-Marie</p> <ul style="list-style-type: none"> - Overall focus of emergency preparedness work - Efficient and organized response to emergencies; clear procedures and processes; trained staff, students aware of their responsibilities; families informed of student release protocols → Trainings <ul style="list-style-type: none"> - CPR certification in August provided to key emergency team members - Hands-On CPR & Stop the Bleed training for staff to take place at each school - Narcan training to be provided to Kent office staff (Through a grant, Narcan provided for all secondary schools in county to address opioid crisis and prevent overdoses). There was an inquiry from a committee member about having Narcan available at Bacich, which is being explored. - Forthcoming - Additional needed trainings for emergency teams → Site Emergency Preparedness Plan <ul style="list-style-type: none"> - Provides specific protocols to be employed in different emergency situations - Lists members of updated emergency teams - Describes roles, responsibilities, and supplies of all emergency teams → Meetings

	<ul style="list-style-type: none"> - Meeting planned for each school this fall to orient staff to the emergency plan, provide overview of Tag & Ticket student release process, and gather emergency teams to review their roles and responsibilities - Meeting planned for each school to prepare for larger scale drill in November → Safety Drills <ul style="list-style-type: none"> - Three different types of drills practiced - fire, earthquake, and lockdowns - Schedule of monthly drills for each school (links to drill schedules forthcoming) - Plan for large drill in November at each site in development → Preparations for Tag & Ticket Student Release Process <ul style="list-style-type: none"> - Materials being gathered for different components of system - Office staff and parent volunteers being organized to help assemble materials - Tags stored in emergency backpacks to be handed out during drills/evacuation - Charts of tickets for all students to be stored with Command Center supplies
9:30 am	<p>Facilities Updates & Emergency Planning - Ramiro & Raquel</p> <ul style="list-style-type: none"> → Safety Related Improvements <ul style="list-style-type: none"> - Doors - Doors at both sites will be inventoried to ensure that each has a magnet, which can be removed to quickly close locked doors in the event of lockdown event. - Gates - At both sites, all gates are locked throughout the school day. At Kent, the entry security system at the front gate is not functioning properly and is prioritized for repair. At Bacich, installing a security system at the office entrance with remote entry is being explored. There is concern that the kindergarten lot gate can be unlocked by reaching over and opening the gate with the handle, and this is being looked into. - Window coverings - Sites are being inventoried for windows that need coverings in order to keep all classrooms fully secure during a lockdown situation. - Security system and cameras - These tools are helpful to deter unwanted behavior on campuses, and cameras reveal helpful images in the event that something does occur. → Preparing classrooms for optimal learning conditions <ul style="list-style-type: none"> - Installation of AC at both sites (with the goal of all work completed in November) allowed instruction to continue during weather with extreme heat conditions. → Preparedness for Public Safety Power Shut Off (PSPS) and emergency situations <ul style="list-style-type: none"> - In the case of a PSPS situation, batteries provide power for about an hour school-wide. After that, working phones and the internet will be limited to school offices and nearby spaces. All classrooms/office spaces have walkie talkies to assist with communication. Assuming generators are working on both campuses, offices should remain online indefinitely.
9:40 am	<p>School Behavioral Threat Assessment Training - Wendy & Ann-Marie</p> <p>Overview of training</p> <ul style="list-style-type: none"> - Provided by Readiness and Emergency Management for Schools (REMS) - Offered guidance of what to do before, during, and after an event related to a behavioral threat (prevent, mitigate, protect, respond, recover) - Offered detailed information about when and how to engage with a youth who poses a potential threat to a school community → Key Learnings and Take-aways <ul style="list-style-type: none"> - Principles, steps, and approach to threat assessment - Overview of preparedness efforts (prevent, mitigate, protect, respond, recover) - Composition and role of Threat Assessment Team

	<ul style="list-style-type: none"> → Implications for our Practices - Establish a Threat Assessment Team (TAT) at each school sites that will be folded into our Multi-Tiered Systems of Support (MTSS) teams - Content of this training to be shared with school TAT / MTSS teams - Partner with law enforcement and local agencies to develop and refine our practices
9:50 am	<p>Public Health & School Operations Update - Laurel & Raquel</p> <ul style="list-style-type: none"> → COVID-19 <ul style="list-style-type: none"> - Updated guidance from Public Health - Student testing positive should isolate at home for 5 days; may then return to school, but needs to wear a mask for approximately 5 days - As of time of meeting, there has been one positive student case at Bacich and one positive student case at Kent this school year - COVID tests at school sites available should staff or student display COVID symptoms - Masks no longer required indoors; students who want to wear a mask at school are encouraged to bring their own mask → Extreme Heat Conditions <ul style="list-style-type: none"> - Public Health is following a color-coded warning for heat advisories similar to air quality → Safe Routes to School - Acacia Road Closure <ul style="list-style-type: none"> - Acacia Road is closed to through traffic during morning (7:45-8:30 am) drop off and afternoon (2:30-3:00 pm) pick up. - Parents dropping off/picking up students in the kindergarten parking lot should enter McCallister from the further west entrance in order to turn right into the lot.
9:55 am	<p>Closure - Next Steps - Ann-Marie & Wendy</p> <ul style="list-style-type: none"> → Topics for Future Meetings <p>Potential topics could include:</p> <ul style="list-style-type: none"> - Social-emotional wellness, with a possible focus on Bacich counseling supports - Lockdown preparations, and distinction between level 1 and level 2 lockdowns - Diving further into Behavioral Threat Assessment process → Meeting Dates: Sep. 12, Dec. 12, Feb. 6 & May 8 <ul style="list-style-type: none"> - December meeting will be held in a hybrid format (in person with Zoom option), with future meetings moving towards fully in-person format.