

- KENTFIELD SCHOOL DISTRICT - CITIZENS OVERSIGHT COMMITTEE MINUTES

Jan. 18, 2023, 4-5pm

750 College Avenue, Kentfield CA 94904

Zoom: <https://kentfieldschools.zoom.us/j/82045998067>

Meeting ID: 820 4599 8067

Committee Members

Ralph Miller, Chair Taxpayer's Organization Member
Tracey Coombe, Parent (absent)
Allison Salzer, Business Owner
Raquel Rose, Superintendent
Barbara Johnson, Bond CBO (absent)

Debra Fletcher, Community Member
Ross McKenna, Senior Citizens Representative
Vacant, Chief Business Official
Vacant, Community Member

PURPOSE: The Citizens' Oversight Committee monitors and audits the District's Measure D bond expenditures. The committee informs the public of bond expenditures and reviews these expenditures to ensure public funds are used according to bond terms set forth in the ballot measure.

TIME	Topics
4:00 pm	Welcome <i>Meeting called to order - 5:00pm</i>
4:10 pm	Review of Agenda and Approve Minutes <ul style="list-style-type: none"> Review Agenda <i>Approval of Agenda - 1st Ross, 2nd Debra - unanimously approved</i> Approve Minutes - Draft Minutes <i>Approval of Sept.. 2022 Minutes - 1st Ross, 2nd Debra - unanimously approved</i>
4:15 pm	Bond Project Update - KSD Staff <ul style="list-style-type: none"> Projects Budget Update <i>Staff shared updates on the bond projects - explained that the punch lists were being completed and the project would be moving forward for final DSA approval.</i> Ending Fund Balance - Fund 22 Fund 35 <i>Group reviewed the ending Fund balance of the Bond funds - staff explained that the \$78K was to be set aside for any outstanding billing that may come in the next six-months from DSA.</i>
4:30 pm	Bond Audit Financial and Performance Audit <i>Group reviewed the financial and performance audits - both were very clean and supported all expenses and activities for FY 2021-22. All expenditures were in compliance with Bond language and documented accordingly.</i>

4:45 pm	<p>Citizens Oversight Committee Recruitment</p> <p><i>Discussed new member in attendance Dave Bonaccorso - TK parent, first year in the KSD. He has agreed to partake in the COC committee as it needs to remain intact for oversight of the Parcel Tax expenditures.</i></p> <p><i>Ralph Miller and Ross McKenna also agreed to stay on as support with the transition to the new COC. Members also recommended outreach to Maria Schultz from the Bon Air Shopping Center.</i></p>
5:00 pm	<p>Adjournment</p> <p><i>Meeting adjourned at 5pm.</i></p>