

EMERGENCY PREPAREDNESS/SAFETY COMMITTEE

February 28, 2018

Meeting Notes

Present: Liz Schott, Heather McPhail Sridharan, Paul Miller, Barbara Johnson, Jenny Walsh, Katie Ward, Adrienne Brown, Deb Cook, Lindsay Wilson, Dave Glenn, Josie Sanguinetti, Deputy Laurie Dargo, and Sergeant Mike Brovelli

Absent: Cammi Bell

**Lock Down Procedures:** Josie Sanguinetti, Deputy Laurie Dargo, and Sergeant Mike Brovelli reviewed the school lock down procedures. Communication for emergencies have improved with the installation of the new PA and sound system. Fire alarm procedures with the pull down notification have not changed. If there is a lock down, ignore the fire alarm. It is recommended that staff and teachers remain in their classrooms and do not go out unless you smell fire or flames are present. The sheriff's office will be holding another active shooter training in March/April. Preparedness is important, use discretion. There will be a secure fence around the Bacich perimeter after construction.

**Security Assessment:** Paul Miller has met with Guidepost Solutions LLC, a security systems consulting service a 2-campus security assessment. This assessment will include suggestions for video surveillance cameras, gates/fences to create a closed campus, and new door hardware. Guidepost Solutions LLC will prepare a detailed report containing existing conditions and recommendations to assist the District in making future decisions to increase safety and security at both campuses.

**Automated External Defibrillator (AED):** Dave Glenn from the Kentfield Fire Department has recommended placing an AED at each school site. AED's make it possible for more people to respond to a medical emergency where defibrillation is required. Teachers will be trained once a year.

**Bleeding Control Kits:** Deb Cook will research bleeding control kits to be used to control and stop bleeding for first aid procedures and during emergencies. It is like a 'big band aid'.

**Wellness Committee:** A Wellness Committee has been established by Cammi Bell, District school nurse. Topics of discussion will be acceptable nutritional food items in the classroom, set up a lice policy, complete the Healthy Kid Survey (every 2 years), and discuss our school culture and safety.

**Next Meeting Date:**

Wednesday, May 23, 2018