

EMERGENCY PREPAREDNESS/SAFETY COMMITTEE

May 23, 2018

Meeting Notes

Present: Heather McPhail Sridharan, Paul Miller, Barbara Johnson, Jenny Walsh, Katie Ward, Adrienne Brown, Lindsay Wilson, Dave Glenn, Methinee Bozeman, Cammi Bell

Absent: Deb Cook, Josie Sanguinetti, Liz Schott, Maureen Moulton

Great California Shakeout – October 18, 2018:

<https://www.shakeout.org/california/>

Looking back at past years, the District has not necessarily scheduled the Bacich and Kent emergency drills on the same day as the Great California Shakeout. However, it was decided at the meeting to coordinate both schools emergency drills on October 18th. Jenny Walsh will notify and register both schools on this website to notify them of the number of participants. It has not been decided whether the drill will be a full or truncated drill at this time.

The Kentfield Fire Department will schedule their annual training to discuss first aid, and search and rescue procedures. Fire extinguisher training will be every other year.

- Bacich – October 3rd
- Kent – October 10th

Cammi Bell will discuss the CPR training (refresher only) with Liz Schott.

Fire Alarm Policy: Dave Glenn would like the District to establish a fire alarm policy. Redwood High School has recently established a policy and have established a “shelter in place” procedure. It is recommended not to vacate the classrooms if the fire alarm sounds until an announcement is heard from administration.

The State of California does not require pull stations on new construction.

The State of California now require sprinklers to be installed on all new construction.

A sub-committee has been established to study the use of ‘fire pull-stations’, and make recommendations. The committee will report back to Safety Committee meeting in the fall. Dave Glenn will contact the sub-committee members:

Dave Glenn, Paul Miller, Adrienne Brown, Cammie Bell, Methinee Bozeman

Automated External Defibrillator (AED): Dave Glenn from the Kentfield Fire Department has recommended placing an AED at each school site. AED's make it possible for more people to respond to a medical emergency where defibrillation is required. Teachers will be trained once a year. These AED's will be purchased and installed this summer. There will be two (2) per campus, located in the Community Center, Gymnasium, and each office. Protocol is to dial 911, then use the AED. The AED pamphlet actually talks you through the procedure.

Emergency Containers: Adrienne Brown (Bacich) and Lindsay Wilson (Kent) will take inventory of the contents of the emergency containers and create an inventory with a Google Doc as part of the site safety plan. The current inventory of 1,700 food bars, that need to last up to 72 hours for students and staff, will need to be replaced due to the expiration dates. It was suggested to replace the food bars with a lemon flavored bar. Water barrels will also need to be replaced.

Emergency Shelters: The Red Cross recently visited Kent Middle School to verify the shelter location and availability. The emergency shelters are required to be large enough to have cots, cooking facility, refrigeration, restrooms and/or showers. The following locations have been established on a priority level:

- (1) Marin Catholic
- (2) College of Marin
- (3) Kent
- (4) Bacich

2018-19 Safety Budget: Each school receives a \$2,500 budget for replacing emergency container items, and purchasing necessary safety emergency supplies.

Other Discussion Items: It was discussed that there is an opioid epidemic in the United States. The schools will shortly be equipped with Narcan (Naloxone), a drug used to revive people overdosing on opioids. Narcan will be located in the offices in a locked cabinet. Epipens are now available and are no longer in a shortage.

2018-19 Meeting Dates:

TBD