



**Safety Committee Meeting Minutes
November 8, 2017
9:00-10:00 a.m.**

Attending – Liz Schott, Heather McPhail Sridharan, Paul Miller, Jenny Walsh, Katie Ward, Deb Cook, Lindsay Wilson, Dave Glenn, Maureen Moulton

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1. Evacuation Drill Feedback – October 26, 2017

The committee discussed the districtwide drill held on October 26. It had been decided in advance that the drill would be somewhat truncated in response to the fires and lockdown we had recently experienced. It was helpful for students to have fewer features of a full-blown drill such as realistic first aid scenarios. There was still feedback for student release and other teams to consider. We relearned that when leaving a room during an earthquake, one should leave the door open, but in the case of fire, it should be closed behind you. There are plans for training with the fire department prior to next year's drill for certain teams (security, search & rescue). Dave Glenn suggests that next year we practice with live victims or mannequins to carry on stretchers. Supplies, including canned water, were discussed. Paul Miller explained the process for zip-tying Bacich gates and it was decided that closing off the main parking lot at Bacich is still the best plan.

2. Campus Safety – Process of Information Notification

We will be asking our School Resource Officer Josie Sanguinetti for information on lockdowns, and will share as appropriate with families in our newsletter. There were questions following our lockdown in October about how and when the district communicated the information to families. Word got out before the district email and some parents asked why they weren't informed of the lockdown while it was happening. The district committed to doing everything possible to notify parents of anything like a lockdown *at least* prior to the end of the school day so parents are learning of it from their students at pick up.

3. Automated External Defibrillators (AED)

Dave Glenn will be working with external medical experts and district staff on choosing the right number and placement of AEDs. The ease of use of AEDs has made it advisable to have them on our campuses.

4. 2017-18 Replacement Items

There are a few small items that need replacing this year in our emergency supplies. The big buy will be in 2018-19.

Our next meeting is on January 24, 2018, at 9:00 a.m. in the District Office.