

**Kentfield Elementary School District**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 11, 2019

5:00 PM

**Kentfield School District**

**Closed Session 4:30 PM**  
**Kentfield School District Office**  
**750 College Avenue**  
**Kentfield, CA 94904**

**Open Session 5:00 PM**  
**Kent Middle School Library**  
**800 College Ave.**  
**Kentfield, CA 94904**

**MISSION**

*The Kentfield School District's mission is to inspire and challenge all students to live, learn, and lead to their fullest potential.*

**VISION**

*Kentfield School District will deliver a quality education that empowers our students to reach high, work hard, and be kind.*

*Note: The complete Board package is available for review and printing from the Kentfield School District website at: [www.kentfieldschools.org](http://www.kentfieldschools.org). Under the School Board tab, click on "Board Meetings Agendas", then on the right hand side of the page, click on the date of this meeting.*

**A. CALL TO ORDER - 4:30 PM**

- Davina Goldwasser
- Sarah Killingsworth
- Heather McPhail Sridharan
- David Riedel
- Quoc Tran

**B. RECESS TO CLOSED SESSION**

**1. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING:**

- a. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.8. Name of agency negotiator - Liz Schott, Superintendent. Employee Organization - KTA.**

**C. CONVENE TO OPEN SESSION - 5:00 PM**

**D. OPENING PROCEDURES**

- 1. Pledge of Allegiance**
- 2. Approve Agenda**

The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.

**3. Review Norms**

**4. Focus on District Goals**

**E. REPORT FROM CLOSED SESSION**

**F. PUBLIC COMMENT - 5:05 PM**

Persons desiring to address the Board on matters not on the agenda: The public may direct questions or comments related to school business to the Board and Superintendent concerning matters not on the agenda. No action may be taken by the Board unless the matter is placed on a subsequent agenda. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. (Reference Bylaws of the Board BB 9323)

**G. RECOGNITION - 5:20 PM**

- 1. Recognition of Retiree - Peter Goetz.**
- 2. Recognition of the recipient of the Marin County Golden Bell Award - Certificated Teachers Michael Bessonette and Julie Gallagher.**
- 3. Recognition of the recipient of the Marin County Golden Bell Award - Classified Employee - Andrew Korff.**
- 4. Recognition of outgoing KSPTA President - Pere Wait**
- 5. Recognition of outgoing kik Co-presidents - Annie and David Riedel**
- 6. Recognition of Committee Members - Finance, Communication, Wellness, and Safety Committees, Bacich School Site Council, Kent School Site Council, DLAC, and ELAC Committee Members.**

**H. RECEPTION**

- 1. The Board will break for a brief reception to congratulate our honorees.**

**I. CONSENT ITEMS - 6:05 PM**

Approval of the consent calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent calendar and voted upon separately.

**1. Consent Calendar**

**a. Minutes**

- 1. Action: Consider the approval of the meeting minutes from the Regular Board Meeting on May 28, 2019.**
- 2. Action: consider the approval of the meeting minutes from the Special Board Meeting on May 31, 2019.**
- 3. Action: Consider the approval of the meeting minutes from the Special Board Meeting on May 31, 2019.**

**b. Human Resources**

- 1. Action: Consider the approval of the hiring of Tracey Nott, Learning Center Plus Teacher at Kent, for the 2019-20 school year.**
- 2. Action: Consider the approval of the hiring of Weldon Miller, Extended School Year classroom aide, from June 24 - July 19, 2019.**
- 3. Action: Consider the approval of the hiring of Paula Pacheco, Extended School Year classroom aide, from June 24 - July 19, 2019**
- 4. Action: Consider the resignation of Devony Sonet, Paraprofessional at Bacich, effective June 14, 2019.**

**c. Authorization to Sign on Behalf of the Board**

- 1. Action: Consider the approval of Resolution #5 - Authorization To Sign On Behalf of the Governing Board - Schott.**

**2. Action: Consider the approval of Resolution #6 - Authorization To Sign On Behalf of the Governing Board - Johnson.**

**3. Action: Consider the approval of Resolution #7 - Authorization To Sign On Behalf of the Governing Board - Moulton.**

**d. GLC/Curriculum Chair Positions**

**1. BACICH**

**1. Grade Level Coordinators**

- K - Baetkey
- 1 - Cicurel-Jones/Swan
- 2 - Ross/Zerzan
- 3 - Livingood/Mariello
- 4 - Marshall/Gonzales
- Specialists - Warnick

**2. Curriculum Chairs**

- ELA - Gonzales
- Math - Yang

**2. KENT**

**1. Grade Level Coordinators**

- 5 - Janny/Sterling
- 6 - Wells
- 7 - Maltzman
- 8 - Palmer

**2. Curriculum Chairs**

- ELA - Gallagher
- Social Studies - Blazek
- Math - Klima
- Science - Pembleton
- Spanish - Roubinian
- Enrichment - Stephens
- PE - Gatti

**3. Athletic Director**

- Ryan Palmer

**e. Integrated Pest Management**

**1. Action: Consider the approval of the Integrated Pest Management Plan for the 2019-20 school year.**

**f. Instructional Minutes**

**1. Action: Consider the approval of Instructional Minutes for the 2019-20 school year.**

**g. Single School Plan for Student Achievement**

**1. Action: Consider the approval of the Bacich Elementary School Single Plan for Student Achievement, a plan of actions to be taken to raise the academic performance of students and improve the school's educational program for the 2019-20 school year.**

**2. Action: Consider the approval of the Kent Middle School Single Plan for Student Achievement, a plan of actions to be taken to raise the academic performance of students and improve the school's educational program for the 2019-20 school year.**

**h. Policy**

- 1. Action: Consider the approval of the Memorandum of Understanding between the Kentfield School District and the Kentfield Schools Parent Teacher Association regarding food sales for the 2019-20 school year.**

**J. EMPLOYEE ORGANIZATION REPORT**

- 1. Kentfield Teachers Association, KTA Representative**
- 2. Kentfield Classified Employees, Classified Representative**

**K. REPORTS FROM SUPERINTENDENT AND STAFF TO BOARD - 6:15 PM**

- 1. Superintendent**
  - a. Bond Projects Update**
  - b. LCAP Update**
  - c. Summer District Communication**
- 2. Bacich - Sally Peck**
  - a. Enrollment Update**
- 3. Kent - Grant Althouse**
  - a. Enrollment Update**
- 4. Finance - Barbara Johnson**
  - a. Budget Update**

**L. ACTION AGENDA - 6:35 PM**

- 1. Finance**
  - a. Action: Consider the approval of the warrants for May 2019.**
  - b. Action: Consider the approval of the Kentfield School District LCAP, including the Budget Overview for Parents, for the 2019-20 school year.**
  - c. Action: Consider the approval of the LCAP Federal Addendum.**
  - d. Action: Consider the approval of the Kentfield School District Budget for the 2019-20 school year.**
  - e. Action: Consider the approval of the Kentfield School District Reserves for the 2019-20 school year.**
  - f. Action: Consider the approval of Resolution #8 - Authorization to Issue Tax Anticipation Note (TAN) for the 2019-20 school year.**
  - g. Action: Consider the approval of the 2019-20 Spending Plan for the Kentfield School District Education Protection Account (EPA)- Certificated Salaries.**
  - h. Action: Consider the approval of the Consolidated Application and Reporting System (CARS) I Report.**
  - i. Action: Consider the approval of the \$10,000 Superintendent spending threshold for the 2019-20 school year.**
- 2. Human Resources**
  - a. Action: Consider the approval of the Declaration of Need for Fully Qualified Educators.**
  - b. Action: Consider the approval of the petition for Bacich Teachers, Ilene Braff, and Celeste Perez to teach outside their credential authorizations for the 2018-19 school year.**
  - c. Action: Consider the approval of the petition for Bacich Teachers, Ilene Braff, and Celeste Perez to teach outside their credential authorizations for the 2019-20 school year.**
  - d. Action: Consider the approval of Resolution #9, Authorize Departmentalized Instruction, for the 2018-19 school year.**
- 3. Grand Jury**
  - a. Action: Consider the approval of the Response to the Grand Jury Report - Vaping: An Under-the-Radar Epidemic.**
  - b. Action: Consider the approval of the Response to the Grand Jury Report - School Resource Officers.**

**M. GOVERNANCE - 7:05 PM**

1. Board Meeting Highlights
2. Board Self-Evaluation
3. Norms and Protocols Review

**N. REPORTS FROM THE BOARD OF TRUSTEES - 7:35 PM**

1. Heather McPhail Sridharan
  - a. Report from Grades 1 and 2
  - b. Committees/Events
2. Sarah Killingsworth
  - a. Report from Grades 7 and 8
  - b. Committees/Events
3. Quoc Tran
  - a. Report from Grades 3 and 4
  - b. Committees/Events
4. David Riedel
  - a. Report from Grades TK/K
  - b. Committees/Events
5. Davina Goldwasser
  - a. Report from Grades 5 and 6
  - b. Committees/Events

**O. MASTER CALENDAR**

**P. FUTURE AGENDA ITEMS**

**Q. PERTINENT DATES**

Pertinent Dates 2019

June

11 - School Board Meeting

14 - Last Day of School / 8th grade graduation - 2:30 PM

**R. DEBRIEF ON MEETING AND NORMS**

**S. ADJOURNMENT - 8:05 PM**

**T. RECESS TO CLOSED SESSION**

**1. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING:**

- a. **CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.8. Name of agency negotiator - Liz Schott, Superintendent. Employee Organization - KTA.**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent's Office at (415) 458-5130 x 9 or e-mail: mmoulton@kentfieldschools.org.*

*All public documents that are part of this agenda packet are available for inspection at the Kentfield Schools District Office, located at 750 College Avenue, Kentfield CA 94904.*

*Regular Board meetings for the 2018-2019 school year are held on the second Tuesday of the month at 5:00 PM (Closed Session at 4:30 PM) in the Kentfield School District Office Board Room, 750 College Avenue, Kentfield, unless otherwise noted on the agenda.*