



# Kentfield School District Citizens Oversight Committee

Kentfield District Office  
November 1, 2017  
5:00 p.m.

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## Minutes

In attendance: Renee Marcelle, Justin Walling, Dan Calahorro, Ross McKenna, Barbara Johnson, Debra Fletcher, Liz Schott. Ralph Miller and Tracy Coombe joined by phone. Allison Salzer and Greg Feller were absent.

The meeting was called to order at 5:05 p.m.

1. The agenda was approved on a motion by Renee Marcelle and seconded by Dan Calahorro.
2. The minutes of the April 5, 2017 meeting were approved on a motion by Renee Marcelle and seconded by Dan Calahorro.
3. Liz Schott introduced Ralph Miller to the group as a new member.
4. Just Walling, Project Manager, reported to the committee on the Measure D projects underway or completed, all at Kent: the new music classroom, the administration complex, and various modernization jobs such as HVAC and technology infrastructure. The projects are staying within budget and are on time.
5. The budget was presented by District Chief Business Official Barbara Johnson. As of 9/30/2017, \$2.784 million of the initial issue of \$12.042 million had been expended on the projects described above. The bulk of the expenditures have been at Kent (\$1.742 million). Work on Bacich has not yet begun.
6. No committee members had anything to report on.
7. New business - Administration reported that the Board has been asked to assess the feasibility of installing air conditioning throughout both sites in all classrooms. The district's architects are developing a proposal.
8. The next meeting will be held on January 17, 2018. The auditor will be present at this meeting to discuss the financial and performance audit for Measure D as of 6/30/2017.
9. The meeting was adjourned at 5:50 p.m.

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#### Bacich Elementary School

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